



Questions? Call 1-800-729-7665

# ORDER FORM

(CHECKS – ENVELOPES)

**Instructions:** Complete this form to order checks from CAMP. Please fax the completed form to the CAMP Client Services Group at 1-888-535-0120.

**ACCOUNT and ORDER TYPE:** (Please fill this section out completely.)

Investor/Participant Name: \_\_\_\_\_ (Name that appears on Program records)      TIN #: \_\_\_\_\_ (Taxpayer Identification Number)

CAMP Account #: \_\_\_\_\_ (Account # that checks will clear out of)

**New Order** (For new checks, please complete the Checkwriting Authorization form and send along with this document.)

**Reorder** (Please attach a voided check or a copy of the reorder form)

**CHECK DETAIL:** (Please complete the check detail options below.) (\* = Optional)

1. Pick a style:      3-Page Business (Manual)      Quantity:      300      600      Other: \_\_\_\_\_  
                          3-Page Business (Laser)      Quantity:      250      500      Other: \_\_\_\_\_  
                          Classic 50 (Blue Only)      Quantity:      50      100  
                          Laser Checks      Quantity:      250      500      Other: \_\_\_\_\_
- Laser Check Placement:      Top      Middle      Bottom
2. Pick a color:      Blue      Green      Burgundy      Tan
3. How many signature lines are required on each check?      1      2      3 (Not an option for Classic 50 orders)
4. What is the starting check number? \_\_\_\_\_ (If not provided, #101 will be the starting check number.)

\* Check this box if reverse order is desired:

**CHECK PERSONALIZATION:** (This information will appear on the top left-hand corner of each check. Custom logos are not permitted.)

Investor/Participant's Name: \_\_\_\_\_

CAMP Account Title: \_\_\_\_\_

Personalization: \_\_\_\_\_

Personalization: \_\_\_\_\_

Personalization: \_\_\_\_\_

**ENVELOPES:** (Available for Laser Checks only.)

- Pick a style:      Self-Sealing      Quantity:      500      1000      Other: \_\_\_\_\_  
                          Regular Gum Seal      Quantity:      500      1000      Other: \_\_\_\_\_

**SHIPPING INFORMATION:** (Allow 3 days for processing the order, in addition to shipping time.)

**Shipping Method:**

- Standard UPS Ground delivery (Allow 2 to 4 weeks)
- Rush Shipment (Additional charges paid by Investor)
- Fastrack \$29.95      Overnight

**Mailing Address:**

Attention to: \_\_\_\_\_

Physical Address: \_\_\_\_\_

(No P.O. Box) \_\_\_\_\_

**SIGNATURE:** (Please have a Contact, who is authorized per Program records to initiate purchases and redemptions of shares, complete and sign below.)

\_\_\_\_\_  
Authorized Signature      \_\_\_\_\_  
Date      \_\_\_\_\_  
Phone #

\_\_\_\_\_  
Print or Type Name of Authorized Signatory      \_\_\_\_\_  
Title/Position      \_\_\_\_\_  
Email Address

**Any document received by email will not be accepted. Please send by fax or mail.**

**FAX TO:** CAMP Client Services Group  
1-888-535-0120

**MAIL TO:** CAMP Client Services Group  
P.O. Box 11760  
Harrisburg, PA 17108-1760

**PROGRAM USE ONLY**

V2015.10	DATE	INITIALS
Processed		
Confirmed		